This is a worksheet to help you prepare to fill out the TADS Financial Aid Application and WILL NOT be accepted as an application.

You will need the following supporting documentation before you begin:
- Most recently filed federal taxes
- Most recent W-2’s received by all Parents/Guardians listed on application
- Recent pay stubs of jobs that Parents/Guardians currently hold
- All documentation that establishes how much miscellaneous monthly or yearly income you currently receive (i.e. welfare, food stamps, unemployment, workers’ compensation)
- All corporate, partnership and trust tax forms, if a Parent/Guardian owns 20% or more interest in a corporation or partnership or if any member of the household owns 20% or more interest in a trust
- Other documentation (recent utility bills, daycare expense, etc.) may be required

### SECTION 3 List all jobs held by Parent(s)/Guardian(s) since January 1, 2019, even if no longer at this job

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Employer Name</td>
</tr>
<tr>
<td>2</td>
<td>2019 Wages, Tips, Other Compensation</td>
</tr>
<tr>
<td>3</td>
<td>2020 Estimated Wages, Tips, Other Compensation</td>
</tr>
</tbody>
</table>

### SECTION 4 List Business, Farm, Corporation, Partnership, Trust and Miscellaneous Income since January 1, 2019

<table>
<thead>
<tr>
<th>Group 1: No additional fee is required if you submitted tax documentation to the federal government for the following group:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Miscellaneous Income - Form 1099: 5. Line 7, 6. Leave blank</td>
</tr>
<tr>
<td>- Business Schedule C-EZ: 5. Line 3, 6. Leave blank</td>
</tr>
<tr>
<td>- Farm - Schedule F: 5. Line 34, 6. Line 14</td>
</tr>
<tr>
<td>- Estates and Trusts - Form 1041: 5. Line 22, 6. Leave blank</td>
</tr>
<tr>
<td>- Partnership - Form 1065: 5. Line 22, 6. Line 16c</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 2: An additional processing fee is required if you submitted tax documentation to the federal government for the following group (see School Directions for fee information):</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Corporation (Short Form) - Form 1120-A: 5. Line 26, 6. Line 20c</td>
</tr>
<tr>
<td>- Corporation - Form 1120: 5. Line 30, 6. Line 20</td>
</tr>
<tr>
<td>- S Corporation - Form 1120S: 5. Line 21, 6. Line 14c</td>
</tr>
</tbody>
</table>

### SECTION 5 Other Monthly Income

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Welfare Income</td>
</tr>
<tr>
<td>2</td>
<td>Food Stamps</td>
</tr>
<tr>
<td>3</td>
<td>Monthly Social Security for: Parent(s)/Guardian(s)</td>
</tr>
<tr>
<td>4</td>
<td>Monthly Average Amount Received for: Child Support</td>
</tr>
<tr>
<td>5</td>
<td>Miscellaneous Monthly Income: Dependent under 19</td>
</tr>
<tr>
<td>6</td>
<td>Elderly Dependents</td>
</tr>
</tbody>
</table>

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# Section 6: Other Yearly Income

1. 2019 Interest & Dividends: This value is found by adding lines 2a, 2b and 3b on your 1040 tax return form.

6 & 7. Include any income that is not accounted for elsewhere on this application.

<table>
<thead>
<tr>
<th>Yearly Unemployment 4</th>
<th>Miscellaneou Yearly Income 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 Actual</td>
<td>2019 Lump Sum</td>
</tr>
<tr>
<td>2019 Estimated</td>
<td></td>
</tr>
</tbody>
</table>

# Section 7: If You Pay Rent

Enter the amount you pay for rent alone; do not include utility expenses unless they are built into your monthly rental payments.

1. Monthly Rent
2. Yearly Renters' Insurance

If you rent, do not include these expenses if they are already included in monthly rental payments. Homeowners should report expenses.

1. Electricity
2. Gas, Oil, Coal
3. Water, Sewage

# Section 8: Yearly Energy Expenses (Renters and Homeowners)

If you rent, do not include these expenses if they are already included in monthly rental payments. Homeowners should report expenses.

1. Gas, Oil, Coal
2. Water, Sewage

# Section 9: Assets and Expenses – Home

Fill out this section if you are a homeowner.

4. Current Market Value: If you have not had a recent appraisal on your property, use the most recent Real Estate Tax Assessment.

5. Amount Owed on Home Loans/Mortgages: Make sure to include any second mortgages in this figure.

10. 2019 Rental Income: Include rent or mortgage contributions from others living in home.

1. Year of Purchase
2. Purchase Price
3. Improvements/Additions
4. Current Market Value
5. Amount Owed on Home Loans/Mortgages
6. Monthly Mortgage Payment
7. 2019 Property Tax
8. 2019 Home Insurance
9. 2019 Rental Income (if not a single family dwelling)
10. 2019 Rental Expenses (if not a single family dwelling)

# Section 10: Assets and Expenses – Real Estate Other than Home

Fill out this section if you own any other properties in addition to your home, including rental properties, land, etc.

4. Current Market Value: If you have not had recent appraisals done on your properties, use the most recent Real Estate Tax Assessments.

7. Gross Property Income: List the total yearly gross income for properties other than home.

8. 2019 Gross Property Income
9. 2019 Gross Property Expenses: List total expenses for properties. Do not include principal paid on loan or mortgage amounts.

1. Number of Properties
2. Purchase Price of all Properties
3. Cost of Improvements/Additions
4. Current Market Value
5. Amount Owed for all Properties
6. Total Monthly Loan/Mortgage Payment
7. 2019 Gross Property Income
8. 2019 Gross Property Expenses

# Section 11: Assets and Debt – Automobiles

Please enter market value and current debt for the vehicles that you own in items 1, 2, and 3, and requested information for the vehicles that you are leasing in 4 and 5.

6. Yearly Total of Vehicle Insurance Cost: Please enter the yearly cost of insurance for all vehicles that you either own or lease.

1. # of Vehicles
2. Total Current Market Value
3. Total Debt
4. # of Vehicles
5. Total Monthly Lease
6. Yearly Insurance Cost for All Vehicles

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### SECTION 12 Assets – Recreational Vehicles/Boats
1. **Value**: Include market value for all recreational vehicles that you own. A few examples of recreational vehicles are: Motor homes, boats, motorcycles, all terrain vehicles, personal watercrafts, snowmobiles and dune buggies.
2. **Debt**: Please list amount you owe for all of the recreational vehicles that you own.

### SECTION 13 Assets – Cash, Stocks, etc.
1. **Checking, Savings, Cash, CD’s**: List current value of these accounts, along with cash on hand.
2. **Stocks, Securities, Bonds, Mutual Funds**: List current value of these accounts.

### SECTION 14 Assets – Retirement Plans
1. **Total Current Value**
   - Self Managed (IRA, SEP, etc.):
   - Other Managed (401k, etc.):
2. **2019 Contribution – Employer**
   - Self Managed (IRA, SEP, etc.):
   - Other Managed (401k, etc.):
3. **2019 Contribution – Household**
   - Self Managed (IRA, SEP, etc.):
   - Other Managed (401k, etc.):

### SECTION 15 Medical Expenses
1. **Medical/Dental and Prescription Drugs**: List only out-of-pocket expenses that will not be, or have not been covered by insurance. Include co-pay amounts here.
2. **Annual Insurance Premiums**: If you pay insurance premiums, list the corresponding amounts here. Please list the total amount you pay in a year.

### SECTION 16 Alimony and Child Support Expenses
2. **Child Support Paid to Others (2019)**
3. **Estimated Child Support to be paid to Others (2020)**
4. **Alimony Paid to Others (2019)**
5. **Estimated Alimony to be paid to others (2020)**

### SECTION 17 Day Care and/or Elderly Care Expenses (include summer camp expenses)
Do not include pre-kindergarten, as this is considered a school expense which should be listed in Section 22.
1. **Dependent Name**
2. **2019 Payments**
3. **Estimated 2020 Payments**

### SECTION 18 Charitable Giving (list your three largest contributions)
1. **Charity Name**
2. **2019 Contributions**

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**SECTION 19 Miscellaneous Debt (do not list debt on home or property, medical debt, debt for cars, boats, or other vehicles)**

List the total outstanding dollar amount in each item. Do not include medical debt, vehicle debt, home loans, second mortgages or home equity loans. If you have more than one credit card, add all card balances together and enter the total amount. Documentation of any debt may be required.

1. **Credit Card**
2. **Bank Loans**
3. **Loan Companies**
4. **Loans–Friends or Relatives**
5. **Education–Dependents**
6. **Education–Parent(s)/Guardian(s)**
7. **Other Debt**

**SECTION 21 Contributions to Education (2020–2021)**

1. How much (in your opinion) can Parent(s)/Guardian(s) contribute toward the tuition of all dependents in this household next year?
2. How much per year is a non-custodial parent ordered by law to contribute toward the education of those applying for financial aid with this form?
3. How much will any other sources contribute toward the education of those applying for financial aid with this form?

**SECTION 23 List all Dependents in the Household; do not include Parent(s)/Guardian(s)**

If you have more than five dependents, please see your financial aid administrator for the appropriate addendum forms. Definition of “Dependent”: Any child that you can claim on your 1040 tax form is a dependent. In addition, any child who is living in your household for six months or more per year and who is under age 18 qualifies as a dependent. If you are a non-custodial parent, all children applying for financial aid should be listed as dependents, even if not living in your household and not on your taxes. Do not list Parents/Guardians in this section.

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When you are ready to fill out an online application, go to www.mytads.com, click on ‘Financial Aid’ and follow directions.

**Contact TADS**

**Online Chat, E-mail, Telephone or Fax:**

We are available to assist you with questions in filling out your application or to check the status of your application through the following:

- **E-mail:** tads-support@communitybrands.com
- **Toll-free:** 1.800.477.8237 We are available Monday through Friday, 7:00 a.m. to 8:00 p.m. Central Time.
- **Telephone:** 612.548.3320 We are available Monday through Friday, 7:00 a.m. to 8:00 p.m. Central Time.
- **Fax Number:** 612.548.3326

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